

Use “Home inventory template” to keep track of all the stuff in your home by room and value.

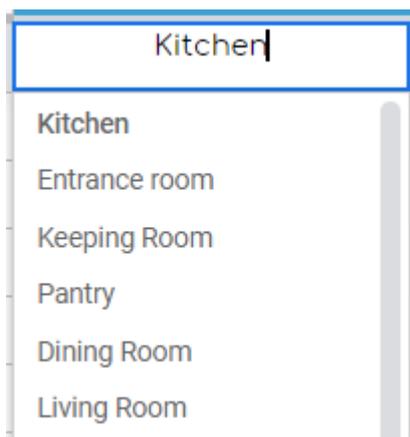
The template contains two sheets: a worksheet with the original name “Template” and a “Lists” sheet, which contains lists of data for the drop-down lists on the worksheet. There are 2 lists on this sheet:

Condition	Room
New	Entrance room
Like new	Kitchen
Very good	Keeping Room
Good	Pantry
Acceptable	Dining Room
Renovated	Living Room
Out of order	Reception Room
For parts	Family Room

You can adapt the values given here to suit your needs, add or delete values.

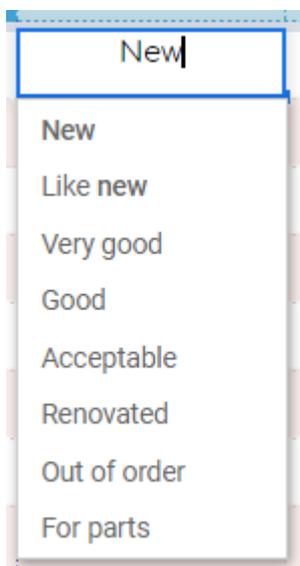
The main “Template” worksheet contains a working space consisting of 10 columns. In this table, enter the necessary information about your household items, furniture, electronics, etc., which you want to keep track of. To do this:

- In the "Location/ Room" column, select from the drop-down list the appropriate value for the location where the item is located:



- In the “Name/ Description” column, enter the name or short description of the current item, for example, “Black Leather Sofa”;
- In the “Purchase date” column, add the date of purchase of this product (from the sales receipt) in the dd.mm.yyyy format;

- In the **“Store”** column, fill in the store name where the product comes from (physical store name or a link to an online store);
- In the **“Purchase price”** column, enter the total purchase price of the entire consignment of goods (be it 1 or 10 identical items);
- In the **“Quantity”** column, enter the number of identical products purchased (or the number of items in a package);
- In the **“Unit price”** column, the value will be calculated automatically;
- In the **“Current condition”** column, select from the drop-down list the appropriate value for the current status of the item (and change this value over time).



- In the **“Current total value”** column, add the current value of the total number of item(s) in money terms, for which you assess their current state, taking into account possible damage or obsolescence;
- In the **“Notes”** column, make important notes;
- In the **“Photo/ link”** column, you can attach a photo of the item or a link to a photo/description on other resources. This may be useful if you have many items of the same type, the photo will help you to know the exact name of the item you need.